

**Hardin and Pope Counties Multi-jurisdictional Hazard Mitigation Plan  
Committee Meeting #4**

9am to 12pm April 23, 2024

Gospel Mission Tabernacle, 166 State Hwy 146, Golconda

**I. Introduction**

- There were six participants in the meeting with representation from Hardin County, Village of Elizabethtown, Pope County, Hardin County General Hospital, Southern Seven Health Department, and Southeastern Illinois Regional Planning and Development Commission (SIRPDC). See the sign-in sheet at the end of this document.

**II. Mitigation Strategy**

- The Committee was sent a draft of the Mitigation Strategy Section for review prior to the meeting. The Committee Members will provide edits and feedback on the Section by May 3, 2024.
- The structure of the Section was explained, including the Capability Chart. There is one chart that provides information on all capabilities with individual columns for each participating jurisdiction. The data represented in the charts was provided by each community by using the Capability Assessment form. The Committee Members will provide edits and feedback on the Capability Chart by May 3, 2024.
- The Committee was sent draft Action Charts for review prior to the meeting. The structure of the charts was reviewed. There is one Action Chart for each County.
  - Cost Effectiveness and Priority were the two columns to be filled in. A review of the previously agreed upon approach from Committee Meeting #3 for both cost effectiveness and prioritization ranking was discussed. The Committee had no changes.
  - Since there was a small group of participants, the Committee agreed to review all actions together without utilizing break-out groups. For each action, each County provided edits to the narrative and identified the ranking for both cost effectiveness and prioritization. In most cases this information is the same for both counties. However, there are several actions where the narrative and rankings differed.
    - As agreed in Committee Meeting #3, the Committee will include not only mitigation actions but also related actions that represent additional phases of the emergency management cycle (preparedness, response, and recovery).
    - The Committee agreed to include a cost effectiveness rating and prioritization for all actions listed on the chart, even those that are not considered ‘mitigation’ phases in the emergency management cycle.
  - The Committee agreed to the following format and structure for the Action Charts.
    - Identify the actions with a letter representing the County and then a number representing the order of the actions. The numbering system does not represent priority order and will be used as a reference identifier only.
    - Actions are grouped by topic with mitigation actions being listed in the chart first. After the mitigation actions are listed, actions relevant to other phases of the emergency management cycle are listed, along with one maintenance action.
    - Having consistent action numbering for similarly worded actions for both counties will be helpful for future reference. Therefore, any actions included for one county and not for the other county will have a numbering system that allows for that consistency.

### **III. Plan Maintenance**

- Monitoring and Evaluation
  - The Committee was sent a draft of the Plan Maintenance Section for review prior to the meeting. The Committee Members will provide edits and feedback on the Section by May 3, 2024.
  - The Committee agreed that monitoring is the term used to track progress of action implementation and evaluation is the term used to assess the effectiveness of the MHMP.
  - The County EMAs will be the responsible contacts for facilitating the monitoring and evaluation of the MHMP.
  - Monitoring and evaluation will be accomplished through an Evaluation Form that will be utilized in Year Two of the planning cycle.
- Plan Update
  - The County EMAs will be the responsible contacts for facilitating the update of the MHMP.
  - All participating communities will remain active in the planning process throughout the 5-year planning cycle.
  - In years 1, 2, and 3, Committee Members will maintain records of hazard events, dates, and costs for repair/recovery. In addition, they will ensure integration of the relevant sections of the MHMP into plans, policies, procedures.
  - In year two of the 5-year planning cycle, all participants will fill out the Evaluation Form and attend a Committee Meeting to review the results of the Evaluation Form. EMAs will prepare a summary of the Committee Meeting to be posted on the MHMP website.
  - In year 3 of the planning cycle, application for funding an update will be made. In years 4 and 5 the plan update will be developed and approved.
  - Formal presentations will be provided to each jurisdiction's governing body only if a major MHMP update is proposed.
  - For the MHMP update, the Committee wants to re-evaluate the inclusion of wildfire, including how wildfires outside their jurisdictions can affect local air quality and health of residents.
- Continued Public Participation
  - SIRP&DC will maintain the mitigation webpage. The MHMP will be posted along with any status updates.
  - Each jurisdiction will post updates on their Facebook pages with links to the SIRPC&DC webpage.
  - MHMP will be available at the County libraries in hard copy along with contact information for comments

### **IV. Schedule for May through July**

- In June, the MHMP will be reviewed and approved by each jurisdiction for public release. The Committee needs two weeks for the review. Also, SIRP&DC will set-up kiosks at each County Library to announce the July community meeting and public comment period.
- In July, the Committee will host an open house style Community Meeting from 5 to 7pm in a central location. All City/Village boards, County Commissions, community leadership, and the public would be invited.
  - It is important that the Committee Members participate in the meeting to serve as local hosts, show commitment to the effort, and help address answers from the public.
  - A short recording could be created to serve as an introduction to the MHMP and to provide suggestions on how to review the plan plus provide feedback. The recording could

be played during the Open House when participants arrive and then posted on-line along with the MHMP draft.

- If scheduling permits, presentations could be made at the Golden Circle locations. The recording could be played as an introduction, if appropriate.
- Although potential Open House dates were discussed, the Committee agreed to wait until all governing body meeting dates were identified first.
- In August, the MHMP would be finalized based on the Committee vetting the public comments. The MHMP will be submitted to IAEM for review.
- From September through November 2025, we anticipate the State and FEMA comments to be provided and revisions will be re-submitted.
- In November, we anticipate FEMA's Approval Pending Adoption Letter and Plan Review Tool.
- In December 2024 and January 2025, we anticipate each community adopting the MHMP. The adoption resolution will be integrated into the MHMP and will be re-submitted to IAEM for final FEMA approval.
- By February 2025 we anticipate final FEMA Approval and the start of the 5-year planning cycle.

## V. Next Steps

- SWCA Follow-Up from this Meeting
  - Send follow-up email with meeting notes, the presentation, revised Action Charts, and homework assignments by April 29, 2024.
  - Provide complete draft of MHMP for public release by June 14, 2024.
- Committee Assignments
  - Provide edits for Mitigation Strategy Section (including Capability Chart and Action Chart) and Plan Maintenance Section by May 3, 2024.
  - Provide edits for public release Draft MHMP plus written approval for release by June 28<sup>th</sup>.
  - Participate in the Community Open House and vet comments for inclusion in MHMP in July.
  - Continued communication will be via email and phone from August 2024 through February 2025. If there is a need for a fifth Committee Meeting to vet public comments, it will be conducted virtually.
  - Schedule and present at each governing body MHMP adoption meeting in December 2024 or January 2025.

## SIGN-IN SHEET

2023 Hardin and Pope Counties Multi-jurisdictional Hazard Mitigation Plan  
Planning Team Meeting #4

9- 12 p.m. April 23, 2024, Gospel Mission Tabernacle, 166 State Hwy 146, Golconda

Name	Agency/Organization	Title	Phone	Email	Salary federally funded? (Yes/No)
Todd Carr	Elizabethtown Hardin Co General Hospital	CFO	618-285-6634	todd.carr@ihcsh.org	N
Bobi Covins	Southern Seven Health Dept.	Emergency Preparedness Coordinator	618-634-2297 X971123	bcovins@7hd.org	
Chris Hahn	Pope Co. EMA	Director	618-683-5541	Sgprnc@hstmail.com	
Allen Carr	SIRPDC	Executive Director	618-252-7463	acarr@sirpdc.org	
Jessica Chaney	SIRPDC	Regional Planner	618-252-7463	jchaney@sirpdc.org	
Erin English	Pope Co EMA	Admin Assist	618-683-8101	e.english@ceoutlook.com	Y
Nancy Blauwell	SWCA	Project Manager	505-409-8083	wendy.blauwell@swca.com	
Valley Blake	SWCA	Committee Contact	815-258-2546 609077	valley.blake@swca.com	